



Custodian

Operations Division

The Baltimore Museum of Art is seeking a Custodian with 1-2 years of custodial experience in a commercial/institutional setting. This is a full-time, non-exempt position that reports to the Custodian Supervisor.

Responsibilities

Responsibilities include but are not limited to:

- Maintains a professional demeanor at all times, especially when working in the public eye.
- Maintain floors in an aesthetically pleasing manner. This will include mopping, stripping, waxing, buffing and vacuuming.
- Maintain restrooms in a clean and sanitary condition. Assure proper stock levels are maintained.
- Regular maintenance of museum offices and conference rooms. This includes trash removal, dusting, polishing and vacuuming.
- Regular cleaning of lower exterior and interior glass.
- Maintains stock levels in supply closets. Notifies Lead Custodian when inventory needs replenished.
- Inspects for unsafe equipment and or working conditions and initiates and or remedies such conditions.
- Assures compliance with the museums unique security procedures.

Machinery and Special Equipment

- Standard tools of the custodial/housekeeping trade, including but not limited to strippers, buffers, vacuum cleaners, carpet shampoos (bonnet and extraction) and other equipment specific to the trade.
- Use of specialized safety equipment (vinyl gloves, lumbar support, etc) in the performance of daily duties.

Qualifications

- High School Diploma or Equivalent, Vocational or Trade School
- 1-2 Years custodial/housekeeping experience
- Ability to stand/walk for long periods of time.
- Ability to lift/carry/move 25lbs.
- Ability to work on a rotational basis including evenings, weekends and holidays.

Benefits

For this non-exempt position, we offer a generous benefits package, including medical, dental, vision, prescription, 403b deferred compensation retirement plan, long term disability, flexible spending account, discounts at our museum shop, programs and exhibitions, and restaurant, reduced fee gym membership, and a continuing education discount. We also offer 84 hours of earned vacation, 9 holidays, 3 personal days, a floating holiday, and 12 sick days each fiscal year.

Apply

Please send cover letter and resume and salary requirements via e-mail to HR@artbma.org with **“Custodian” and in the subject line and include your first and last name.**

Incomplete application materials will not be considered.

No phone calls please.